

~~CONFIDENTIAL~~

19 September 1950

Travel - policy

MEMORANDUM

TO: Chief, Special Support Staff

FROM: Finance Division

SUBJ: Administrative Policy Re: New Employees Hired for Overseas Duty

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1. Attached is a memorandum from Mrs. [] outlining difficulties of travel and leave accounts of employees hired from their homes for foreign duty because of the lack of an administrative policy. As you will note from the attached memorandum, there is no Federal Personnel Regulation, Comptroller General Decision or Administrative Instruction covering the point in question. The determination of a policy is therefore an administrative matter. We have checked with the Overt Fiscal Division to determine what policy they were following, but have been informed that they do not have this problem inasmuch as their personnel all enter on duty in Washington. It is therefore recommended that the Chief, SSS, approve the policy outlined in paragraph 4 of the attached memorandum

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[]
Acting Chief, Finance Division

Attachment

Administrative Policy outlined in Paragraph 4 of memorandum dated 7 August 1950 is approved:

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MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

NO ATTACHMENT